**Privacy information regarding whistleblowing in Orkla**

Orkla ASA will collect and process your personal data when you file a report unless you chose to do so anonymously. Personal data will then be processed by the Orkla Group jointly with the local company in the extent this is necessary to handle the case in an appropriate manner.

**Purpose of processing**

Orkla will use your personal data, such as contact information and incident information to manage whistleblowing cases and communicate with concerned parties. Such processing is necessary to ensure our legitimate interest of managing Orkla’s whistleblower channel and to carry out our obligations in the field of employment law.

**Categories of data processed**

Certain types of personal data, such as information on health, sexual orientation and religious beliefs, are processed if this is necessary for carrying out our obligations and exercising our rights in compliance with employment law. Possible information regarding offences is processed only if this is necessary for the establishment, exercise or defense of legal claims in a certain case or regarding certain information which is necessary to report suspicion of a crime to the police.

**Storage time**

Your data is stored for up to two (2) months from the closing of the matter or during a longer period if this is necessary for our legitimate interest to handle and defend legal claims.

**Your rights**

You have certain rights connected to your personal data which we have stored. Among other things, you have the right to request a transcript of your personal data and have your data rectified.

For more information on how we process your personal data, [please see general information on processing personal data to employees](https://orklabiz.sharepoint.com/sites/resources/Documents/Orkla/GDPR/Privacy%20Policy%20for%20Employees.pdf) or request from your local company.

**Contact**

If you have questions on the processing of your personal data, you are welcome to contact privacy@orkla.no. You also have a right to lodge a complaint relating to the personal data processing with your local data protection [authority.](http://ec.europa.eu/newsroom/article29/item-detail.cfm?item_id=612080)